

# Eureka High School



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## 2<sup>nd</sup> Semester Student Handbook

Updated 1/08/2021

# Quick Reference

EHS School Hours: 8:28 am – 3:17 pm  
EHS Main Office Hours: 7:15 am – 3:45 pm

4525 Highway 109  
Eureka, MO 63025

Phone: 636-733-3100  
Attendance: 636-733-3115

## Eureka High School Administration

Dr. Corey Sink	Principal	733-3114
Jennifer Friedmann, Secretary		733-3124
Mrs. Jennifer Strauser	Associate Principal	733-3109
Diana Miller, Secretary		733-3123
Mrs. Ann Gilman	Asst. Principal, Class of 2021	733-3110
Joanne Allison, Secretary		733-3119
Dr. David Arledge,	Asst. Principal, Class of 2022	733-3113
Katie Melies, Secretary		733-3120
Mr. Dan Thoman	Asst. Principal, Class of 2023	733-3112
Laura Pacino, Secretary		733-3121
Dr. George Calhoun	Asst. Principal, Class of 2024	733-3111
Sally Manley, Secretary		733-3122
Mrs. Christine Ude	Special Education Administrator	733-2182
Mr. Gregg Cleveland	Athletic Director	733-3136
Cindy Hirsch, Secretary		733-3137

### Counselors & Assignments

A - Da	Mrs. Molly Smith	733-3130
De - Hol	Mrs. Debbie Grimshaw	733-3127
Hoo-Mor	Mr. John Wunderlich	733-3126
Mos - Sh	Mrs. Kristy Raymond	733-3132
Si - Z	Mrs. Emily McKnight	733-3128

# OUR MISSION



## ROCKWOOD MISSION

We do whatever it takes to ensure all students realize their potential.



## EUREKA HIGH MISSION

Eureka High School is committed to ensuring that every one of our students becomes the very best version of themselves both now and in the future.

## EUREKA HIGH CORE VALUES

Caring/Empathy

Courage/Risk Taking

Perseverance/Effort

Responsibility

Cooperation

Integrity

Respect

Self-Control/Self-Regulation

## **Absences**

**In Person** The student's guardian must notify the school if their student is going to be tardy, absent, or needs to be excused during the school day. Please call Mrs. Kim Gardner, Attendance Secretary at 636-733-3115 to notify the school of their absence.

**Virtual** Follow the same procedures outlined above.

## **Arrival Procedures**

**In Person**

**EHS WILL OPEN ITS DOORS AT 8:00 AM UNTIL FURTHER NOTICE.**

At 8:00 am, students should enter the building through one of two entries:

- Main Welcome Center entrance
- Courtyard entrance for students with 1<sup>st</sup>/2<sup>nd</sup> period Gym, Orchestra, or Band

As students will not have academic lockers, they should report immediately to their 1<sup>st</sup>/2<sup>nd</sup> period class as soon as they enter the building. Students will not be allowed to congregate or linger in the hallways, locker bays, or foyers. Students who want to get breakfast will be able to stop by the cafeteria to pick-up their morning meals. Students need to make sure and get to their first class by the 8:28 am bell.

Students who arrive late to school will enter through the Welcome Center and will check-in through the Main Office. The student will then report directly to class.

If a student needs to leave school early, the parent should call the grade level office or the attendance secretary. The grade level office will send for the student at the time of his/her dismissal or the student may pick up the pass before school. The student will leave campus at the designated time or wait for his/her ride outside.

There will be no walk-in visitors (guest speakers, college recruiters, food delivery services, parents, family members, etc.) allowed on campus as a safety precaution.

**Virtual** N/A

## **Meals and Snacks**

**In-Person**

Breakfast will be served from 8:00 – 8:28 am. All breakfast items will be grab-and-go with a wrapped dish for quick movement through the food serving stations.

Students will eat breakfast on the way to class or will eat quickly at an assigned table in the Commons. **NO FOOD WILL BE ALLOWED IN CLASSROOMS.**

Students will briefly remove their masks in order to take a bite and replace their masks while chewing. Students are encouraged to use straws for drinking.

Lunch will be served from 10:26 am – 12:30 pm, in 4 lunch shifts. All lunch items will be grab-and-go with a wrapped dish for quick movement through the food stations. All items are provided to students at no cost until further notice. Students will grab their food from tables that are set up in different locations and head to their assigned table to eat lunch.

Please remember: Eating is a task! Students must replace their masks as soon as they are finished eating.

All available meals are as follows:

- Breakfast served from 8:00-8:28 in the cafeteria in a "Grab and Go" format
- "Grab and Sit" lunch served from 10:26-12:30 in the EHS Cafeteria
- A snack break will be served from 2:07-2:12 (between 5<sup>th</sup> & 7<sup>th</sup> or 6<sup>th</sup> & 7<sup>th</sup> hours) at the following satellite locations, if staffing allows.
  - Theater atrium
  - Area in front of the School Store

**Virtual:** N/A

## **Bus Transportation**

### **In-Person**

The district has created plans to ensure a safe environment while getting to and from school. [Click here](#) to read the complete list of procedures. Some examples of these steps include

- Reducing the ridership in each bus significantly;
- Allowing the seat behind the driver to remain empty;
- Assigned seats for students; and
- Loading the bus in the same manner consistently.

The interior of the bus will be cleaned and disinfected twice daily, paying attention to high-touch surfaces, such as the entrance handrail, seats, steering wheel and door handles. The staff has been provided safety training on how to clean the bus effectively.

Buses will be using the district's [advanced level of protection](#) with a cleaning application that persistently and continuously protects surfaces for up to 90 days.

Increased circulation of outdoor air into the vehicle will be practiced to the extent possible.

Open food or drink containers will not be allowed on the bus. Student carry-on items (such as backpacks, sports bags, musical instruments, etc.) should be sanitized each morning before boarding the bus.

[Hand washing or use of hand sanitizer before boarding the bus is highly recommended.](#) Hand sanitizers have been installed on each bus.

There will be a late bus for our students who live in the city that departs EHS at 4:30.

An activity bus for students involved in athletics and activities is scheduled to leave EHS at 5:30 for the second semester. All students will be expected to leave campus after the dismissal of school unless they are participating in an approved extra-curricular activity and are meeting immediately with their adult sponsor. **THESE TIMES ARE SUBJECT TO CHANGE.**

**Virtual** N/A

## **Classrooms**

### **In-Person**

To see a complete list of the safety and sanitation procedures, [click here](#). The following steps will be taken to ensure a safe learning environment:

- We will remove unnecessary classroom furniture to create as much space as possible.
- Classrooms will have a spray bottle and a roll of paper towels for students/teachers to use throughout the day.
- Classrooms will be sanitized and disinfected three times a week.
- There will be no eating in classrooms.
- Masks will be REQUIRED while on campus: ABOVE THE NOSE and BELOW THE CHIN.
- Student seating will be spaced 3'-6' apart to the extent possible.
- Each classroom will have a sanitation station with sanitizer, tissue, and trashcan.

**Virtual** N/A

## **Cleaning**

### **In-Person**

- Additional custodial staff will be assigned to each school during the school day.
- There will be ongoing cleaning of high-touch surfaces throughout the building.
- Restrooms will be checked and cleaned three times throughout the day.
- Classrooms will be cleaned at the end of each school day and sanitized at a minimum of three times per week.
- The district will also be using a 90-day industrial sanitation spray in the EHS building.
- [Click here](#) for a complete list of cleaning protocols for the building.

**Virtual:** N/A

## **COVID Protocols**

### **In-Person:**

Guardians will perform a daily health screening assessment for their children.

If a student develops a symptom at school, that student will alert the teacher before scanning a QR code for the nurse's office on the teacher's door and will wait for correspondence from the nurse's office by email on next steps. This will ensure the student's safety and the safety of others. When the student arrives at the health clinic, ring the doorbell and wait for the nurse to admit to the clinic.

**Virtual:** N/A

# Daily Bell Schedule

## In Person:

Students will follow the bell schedule displayed below.

## Virtual:

The schedule for those students learning virtually will mirror the in-person bellschedule.



## EHS Bell Schedule 2020-2021



<b>B DAY</b>		<b>C DAY</b>	
<b>8:28 - 10:05</b>	<b>1st Hour</b>	<b>8:28 - 10:05</b>	<b>2nd Hour</b>
<b>10:10 - 12:24</b>	<b>3rd Hour</b>	<b>10:10 - 12:24</b>	<b>4th Hour</b>
<i>First Lunch</i>	10:26 - 10:57 (Bell at 10:51)	<i>First Lunch</i>	10:26 - 10:57 (Bell at 10:51)
<i>Second Lunch</i>	10:57 - 11:28 (Bell at 11:22)	<i>Second Lunch</i>	10:57 - 11:28 (Bell at 11:22)
<i>Third Lunch</i>	11:28 - 11:59 (Bell at 11:53)	<i>Third Lunch</i>	11:28 - 11:59 (Bell at 11:53)
<i>Fourth Lunch</i>	11:59 - 12:30 (Bell at 12:24)	<i>Fourth Lunch</i>	11:59 - 12:30 (Bell at 12:24)
<b>12:30 - 2:07</b>	<b>5th Hour</b>	<b>12:30 - 2:07</b>	<b>6th Hour</b>
<b>2:12 - 3:07</b>	<b>7th Hour</b>	<b>2:12 - 3:07</b>	<b>7th Hour</b>
<b>B DAY - VIRTUAL</b>		<b>C DAY - VIRTUAL</b>	
<i>January 29 February 26 March 12 or inclement weather</i>		<i>February 5 March 5 or inclement weather</i>	
<b>12:00 - 12:30</b>	<b>1st Hour</b>	<b>12:00 - 12:30</b>	<b>2nd Hour</b>
<b>12:45 - 1:15</b>	<b>3rd Hour</b>	<b>12:45 - 1:15</b>	<b>4th Hour</b>
<b>1:30 - 2:00</b>	<b>5th Hour</b>	<b>1:30 - 2:00</b>	<b>6th Hour</b>
<b>2:15 - 2:45</b>	<b>7th Hour</b>	<b>2:15 - 2:45</b>	<b>7th Hour</b>
<b>2:45 - 3:17</b>	<b>Student Support</b>	<b>2:45 - 3:17</b>	<b>Student Support</b>
<b>Important Dates for Second Semester</b>			
January 18	No School - MLK Day	March 22-26	No School - Spring Break
February 12	PD Day - No Students	April 2	No School - Spring Holiday
February 15	No School - Presidents Day	April 5	PD Day - No Students
March 19	Third Quarter Ends	May 31	No School - Memorial Day

### Staggered Release (No Bell, release via PA)

3:07- Seniors and Juniors

3:14-Sophomores

3:17-Freshmen





# Eureka High School 2020-2021 School Calendar

January 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 Winter Break No School	2
3	4 C Early Release	5 C Early Release	6 C Early Release	7 C Early Release	8 C Early Release	9
10	11 C Early Release	12 C Early Release	13 C Early Release	14 C Half Day	15 Work Day No Students	16
17	18 MLK Day No School	19 B	20 C	21 B	22 C	23
24	25 B	26 C	27 B	28 C	29 B VIRTUAL	30

February 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 C	2 B	3 C	4 B	5 C VIRTUAL	6
7	8 B	9 C	10 B	11 C	12 PD Day No Students	13
14	15 Pres. Day No School	16 B	17 C	18 B	19 C	20
21	22 B	23 C	24 B	25 C	26 B VIRTUAL	27
28						

March 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 C	2 B	3 C	4 B	5 C VIRTUAL	6
7	8 B	9 C	10 B	11 C	12 B VIRTUAL	13
14	15 C	16 B	17 C	18 B	19 C 9 <sup>th</sup> Q Ends	20
21	22 Spring Break No School	23 Spring Break No School	24 Spring Break No School	25 Spring Break No School	26 Spring Break No School	27
28	29 B	30 C	31 B			

April 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 C	2 Spring Holiday No School	3
4	5 PD Day No Students	6 B	7 C	8 B	9 C	10
11	12 B	13 C	14 B	15 C	16 B	17
18	19 C	20 B	21 C	22 B	23 C	24
25	26 B	27 C	28 B	29 C	30 B	1

May 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
2	3 C	4 B	5 C	6 B	7 C	8
9	10 B	11 C	12 B	13 C	14 B	15
16	17 C	18 B	19 C	20 B	21 C	22
23	24 B	25 C	26 B	27 C	28 B SR Last Day	29
30	31 Memorial Day No School					

June 2021						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1 C	2 B	3 C Half Day	4 Records Day No School	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

## SECOND SEMESTER

B Day = 44      3 Virtual

C Day = 44      2 Virtual

**EUREKA HIGH SCHOOL  
LUNCH SCHEDULE SEMESTER 2**

**B-Day**

1 8:28 - 10:05 (97 minutes)

3 10:10 - 12:24 (103 minutes)

**1st Lunch 10:26 - 10:57 (Bell at 10:51)**

Math (153)

Fine Arts (145)

CTE/Business (58)

Total= 356

**2nd Lunch 10:57 - 11:28 (Bell at 11:22)**

Social Studies (188)

World Language (101)

Health (21)

SSD (62)

Total=372

**3rd Lunch 11:28 - 11:59 (Bell at 11:53)**

Science (190)

FACS (168)

Study Hall (1)

Total= 359

**4th Lunch 11:59 - 12:30 (Bell at 12:24)**

Language Arts (208)

PE (139)

Drivers Education (19)

CCE Hunt (14)

Total=380

5 12:30 - 2:07 (97 minutes)

7 2:12 - 3:07 (55 minutes)

**EUREKA HIGH SCHOOL  
LUNCH SCHEDULE SEMESTER 2**

**C-Day**

2 8:28 - 10:05 (94 minutes)

4 10:10 - 12:24 (100 minutes)

**1st Lunch 10:26 - 10:57 (Bell at 10:51)**

Math (219)

Fine Arts (145)

Study Hall (25)

Total= 389

**2nd Lunch 10:57 - 11:28 (Bell at 11:22)**

Social Studies (178)

World Language (106)

Health (28)

SSD (45)

Total=357

**3rd Lunch 11:28 - 11:59 (Bell at 11:53)**

Science (195)

FACS (108)

CTE/Business (43)

Total= 346

**4th Lunch 11:59 - 12:30 (Bell at 12:24)**

Language Arts (244)

PE (113)

Outdoor Education (20)

CCE Hunt (14)

Total=391

6 12:30 - 2:07 (97 minutes)

8 2:12 - 3:07 (55 minutes)

## **Dismissal Procedures**

### **In Person**

Students will be released on a staggered schedule beginning at 3:07 pm using the PA system. Students should leave their final class and proceed directly to their mode of transportation home or assigned area if they are participating in extra-curricular activities. No students will be allowed to visit any other part of the building during this time.

- 3:07- Seniors and Juniors
- 3:14- Sophomores
- 3:17- Freshmen

Students waiting for a ride after school must wait outside while maintaining social distancing, wearing masks, and continuing to abide by all other safety protocols.

**Virtual:** N/A

## **Emergency Drills**

### **In-Person**

All emergency drills will be conducted through conversation rather than physical implementation. Our Rockwood Communications Department will provide these scripts throughout all district schools until further notice.

**Virtual** N/A

## **Field Trips**

### **In-Person**

All field trips have been suspended until the health data warrants a change in this practice.

**Virtual** N/A

## **Masks**

### **In-Person**

Based on guidance from local health officials, the following new procedures have been created to ensure the safety of our students. For a complete list of district guidelines regarding face coverings, [click here](#).

- All students will be required to wear face coverings at school. Wearing face masks limits the spread of illness, allowing students to be in school and helps keep our schools open. This will help meet our goal to provide maximum in-person learning and schedules in the traditional classroom.
- Students may move mask in order to take a bite and then replace mask while chewing.
- Meals are a task and not a social event.
- Students are encouraged to use a water bottle with a straw or bring a straw for their drink container to minimize the time that a students' mask is removed.
- **AT THIS TIME GAITORS AND BANDANAS ARE NOT ACCEPTED FACE COVERINGS.**
- Wearing of face coverings is consistent with guidance from the Centers for Disease Control (CDC), St. Louis County and the Missouri Department of Health for children ages two and older.
- Rockwood School District is committed to caring for all students and staff as part of our mission. We show care for others when we wear our mask at school. Wearing a mask helps protect our classmates and teachers/staff who are more at risk. Mask wearing allows everyone to participate in school.
- ABOVE THE NOSE and BELOW THE CHIN
- EHS will provide masks for students who don't have them.

**Virtual** N/A

## **Hallway Expectations**

### **In Person**

Students are to travel quickly, with masks on, to the next destination with no congregating or stopping.

**Virtual** N/A

## **Lockers**

### **In Person**

Students will not be assigned, nor will they have access to, lockers during the school day as a COVID safety precaution. Students in PE classes will not be able to access the locker rooms.

**Virtual** N/A

## **Restrooms**

### **In-Person**

As a safety precaution, there will be a limited number of students allowed in the restrooms at one time. These limits will be clearly marked on the door of each restroom.

If a student needs to leave class to use the restroom, the student will need to sign out of the teacher's room before entering the hallway.

Restrooms will be open for student use during passing periods. As a safety precaution, there will be a limited number of students allowed in the restroom at one time. Number of students allowed in each restroom will be based on the number of stalls/urinals and square footage of the restroom.

## **Student Schedules**

### **In-Person**

Students will be able to access their 2<sup>nd</sup> semester schedules in Infinite Campus as of 12/21/2020.

### **Virtual**

Students will be able to access their 2<sup>nd</sup> semester schedules in Infinite Campus as of 12/21/2020.

## **Vending Machines and SchoolStore**

### **In-Person**

The vending machines will be turned off during the school day until further notice.

The school store will be open for business before school, at lunch and after school with a limited selection of items available for purchase.

**Virtual** N/A

**Some of the expectations in this handbook  
may change in response  
to ever-changing health needs during the  
2020-21 school year.**