Welcome to Lafayette High School, a place that offers you challenging opportunities and endless possibilities. Welcome to the new students who are joining us for the first time. We hope your adjustment period goes smoothly as you join an active and successful student body.

Lafayette is but a temporary stop in your journey in life, but a very important one. It will be the springboard for all that follows. Your academic, artistic, athletic and social growth during these four years can progress at a pace faster than anytime else in your life, and it will be supported in a culture of acceptance and excellence. Growth occurs when you make it happen. You must be involved. You must be an active participant. You must be positive and grab everything meaningful that is available to you. You have the opportunity to make your greatness greater. Once you take the first step, your journey begins.

The 2019-2020 school year marks the 30th anniversary of Lafayette High School’s Clayton Road location. We have much to celebrate this year, and we are excited to share this milestone with our community!

This year, I challenge each one of you to develop your talents and skills in the many clubs, organizations, or athletic teams that await your participation at Lafayette. Share those talents and skills with others and become an active partner in shaping the outcomes of the ethic of excellence that lies ahead at Lafayette. Have a great school year!

Go Lancers!

Dr. Karen Calcaterra
Principal
LHS Important Phone Numbers

<table>
<thead>
<tr>
<th>Role</th>
<th>Room</th>
<th>Secretary</th>
<th>Phone Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>217</td>
<td>Secretary</td>
<td>733-4113</td>
</tr>
<tr>
<td>Associate Principal</td>
<td>217</td>
<td>Secretary</td>
<td>733-4114</td>
</tr>
<tr>
<td>Class of 2020 Principal</td>
<td>261</td>
<td>Secretary</td>
<td>733-4111</td>
</tr>
<tr>
<td>Class of 2021 Principal</td>
<td>161</td>
<td>Secretary</td>
<td>733-4110</td>
</tr>
<tr>
<td>Class of 2022 Principal</td>
<td>117</td>
<td>Secretary</td>
<td>733-4109</td>
</tr>
<tr>
<td>Class of 2023 Principal</td>
<td>215</td>
<td>Secretary</td>
<td>733-4112</td>
</tr>
<tr>
<td>Activities Director</td>
<td>115</td>
<td>Secretary</td>
<td>733-4137</td>
</tr>
<tr>
<td>Guidance</td>
<td>123</td>
<td>Secretary</td>
<td>733-4125</td>
</tr>
<tr>
<td>Registrar</td>
<td>121</td>
<td></td>
<td>733-4135</td>
</tr>
<tr>
<td>Activity Hotline</td>
<td></td>
<td></td>
<td>733-4148</td>
</tr>
<tr>
<td>Attendance Hotline</td>
<td></td>
<td></td>
<td>733-4115</td>
</tr>
</tbody>
</table>

Lancer Parents Organization

We strongly believe active parent involvement is key to our school’s overall success. The Lancer Parents Organization (LPO) supports LHS with volunteers, financial contributions, programs and events for students and staff. We encourage parents to become members and get involved.

The following are the Lancer Parents Officers for 2019-2020:

<table>
<thead>
<tr>
<th>Position</th>
<th>Name</th>
<th>Email/Phone Numbers</th>
</tr>
</thead>
<tbody>
<tr>
<td>President</td>
<td>Kristina Short</td>
<td><a href="mailto:sshort02@hotmail.com">sshort02@hotmail.com</a> 636-778-9871</td>
</tr>
<tr>
<td>Vice President</td>
<td>Melissa Greene</td>
<td><a href="mailto:6greenes@att.net">6greenes@att.net</a> 303-502-4051</td>
</tr>
<tr>
<td>Treasurer</td>
<td>Carren Rogan</td>
<td><a href="mailto:carrendrogan@gmail.com">carrendrogan@gmail.com</a> 636-485-9025</td>
</tr>
<tr>
<td>Secretary</td>
<td>Amber Hughes</td>
<td><a href="mailto:hughesamber@gmail.com">hughesamber@gmail.com</a> 816-810-6528</td>
</tr>
<tr>
<td>Class of 2020 Directors</td>
<td>Shannon Willhite Nicole Turner</td>
<td><a href="mailto:swillhite@charter.net">swillhite@charter.net</a> <a href="mailto:sedonasean@gmail.com">sedonasean@gmail.com</a> 314-640-4655 425-281-6221</td>
</tr>
<tr>
<td>Class of 2021 Directors</td>
<td>Sara Behl Mary Beth Brown</td>
<td><a href="mailto:sarabehl@charter.net">sarabehl@charter.net</a> <a href="mailto:teambrown53@gmail.com">teambrown53@gmail.com</a> 314-368-3938 636-346-2620</td>
</tr>
<tr>
<td>Class of 2022 Directors</td>
<td>Julie Dobson Anita Shawke</td>
<td><a href="mailto:nwjdobson@charter.net">nwjdobson@charter.net</a> <a href="mailto:anitashawke@gmail.com">anitashawke@gmail.com</a> 314-498-9857 636-484-2244</td>
</tr>
<tr>
<td>Class of 2023 Directors</td>
<td>Karri Johns Tanya Stauss</td>
<td><a href="mailto:karrimjohns@gmail.com">karrimjohns@gmail.com</a> <a href="mailto:toniastauss@gmail.com">toniastauss@gmail.com</a> 314 265-5663 636-288-4215</td>
</tr>
</tbody>
</table>
Lafayette opened its doors on Sept. 7, 1960. The original school was located on Clayton Road in the facility now known as Crestview Middle School. At that time, open fields surrounded the one small building that comprised the Lafayette campus. The size of the building and its location dominated activities in those early years. Gym classes were held in the cafeteria. The first football games were played on the baseball field. Proms were scheduled in the gym. Eureka High School and Lafayette High School shared a common yearbook. Even the first Homecoming Parade consisted of only a few decorated cars. Principal Art Keller, one assistant principal, one guidance counselor and a teaching staff of 23 greeted the original 288 students that entered. Morgan Selvidge was Superintendent for the Rockwood District. Resources were limited, but the spirit, drive, and enthusiasm that have come to characterize the Lafayette Student Body were evident from the first day.

As the school population grew, so did the size of the campus. The Gym Building, the Library Building, the Fine Arts Building, the Science Building, the Industrial Arts Building and the Lancer Stadium were all added to the original campus. Athletic and activity programs also grew to meet the student needs.

The mascot made its appearance in 1965 and the Class of 1967 donated the Lancer seal.

Lafayette High School moved to a new location in 1989 to accommodate the huge student population growth. A new building located on a 53-acre site at the corner of Clayton Road and Highway 109 awaited the arrival of over 1,800 students. Student growth continued to rise rapidly, and eight portable classrooms were added during the 1992-1993 school year.

With the addition of two new high schools during the 1993-1994 school year, the student population at Lafayette decreased, but continued growth in the area has led to Lafayette’s growing enrollment. Redistricting some neighborhoods to other high schools has helped to maintain the population to its target numbers.

Other additions to the building have debuted through the years.
- In 1998, a special terrazzo tile Lancer was imbedded into the Commons floor.
- At the beginning of the 2000-2001 school year, a new Flex Center and Science Department extension were opened to accommodate the over 2,000 students now calling Lafayette home.
- For the 2003-2004 school year, a new gym floor was unveiled with the Lancer mascot proudly displayed in the middle.
- The 2005-2006 school year featured added classroom and storage space as well as a new music facilities and a stage craft room in the Fine Arts Wing.
- In 2006-2007, a new Commons greeted students and a new Welcome Center, Activities Office and Nurse’s Office opened during second semester.
- 2008 welcomed a new state-of-the-art theater facility.
- In 2009-2010, a new media center, additional classroom space and courtyard opened.
- The 2010-2011 year featured a new multi-purpose room along with new locker rooms.
- LHS began the 2017-2018 school year with 17 new Science, Technology, Engineering and Mathematics work stations, labs and classrooms.
- 2019 marks the 30th anniversary of Lafayette High School at its current Clayton Road location.

Lafayette has remained focused through the years on its goal of maintaining excellence in and out of the classroom and ensuring high levels of learning for all students.
LHS Master Bell Schedule 2019-2020

5-minute passing periods

<table>
<thead>
<tr>
<th>A day with FLEX</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>7:20-8:22 (62 minutes)</td>
<td>0</td>
</tr>
<tr>
<td>8:28-9:13 (45 minutes)</td>
<td>1</td>
</tr>
<tr>
<td>9:18-10:03 (45 minutes)</td>
<td>2</td>
</tr>
<tr>
<td>10:08-10:53 (45 minutes)</td>
<td>3</td>
</tr>
<tr>
<td>10:58-11:43 (45 minutes)</td>
<td>4</td>
</tr>
<tr>
<td>11:43-12:47 (64 minutes)</td>
<td>FLEX+lunch</td>
</tr>
<tr>
<td>12:52-1:37 (45 minutes)</td>
<td>5</td>
</tr>
<tr>
<td>1:42-2:27 (45 minutes)</td>
<td>6</td>
</tr>
<tr>
<td>2:32-3:17 (45 minutes)</td>
<td>7</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>B day</th>
<th>C day</th>
</tr>
</thead>
<tbody>
<tr>
<td>7:20-8:22 (62 minutes)</td>
<td>0</td>
</tr>
<tr>
<td>8:28-9:59 (91 minutes)</td>
<td>1</td>
</tr>
<tr>
<td>10:04-11:35 (91 minutes)</td>
<td>3</td>
</tr>
<tr>
<td>11:40-1:41 (96/91 minutes)</td>
<td>5+lunch</td>
</tr>
<tr>
<td></td>
<td>11:40-1:41 (121 minutes)</td>
</tr>
<tr>
<td></td>
<td>-cafeteria will stop serving food at 1:10</td>
</tr>
<tr>
<td>1:46-3:17 (91 minutes)</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>1:46-3:17 (91 minutes)</td>
</tr>
</tbody>
</table>

NO Flex on B-Day

Extended Flex on C-Day

<table>
<thead>
<tr>
<th>B day</th>
<th>C day</th>
</tr>
</thead>
<tbody>
<tr>
<td>1:40-1:41</td>
<td>11:40-1:41 (62 minutes)</td>
</tr>
<tr>
<td></td>
<td>11:40-1:41 (121 minutes)</td>
</tr>
<tr>
<td></td>
<td>-cafeteria will stop serving food at 1:10</td>
</tr>
<tr>
<td>1:46-3:17</td>
<td>7</td>
</tr>
<tr>
<td></td>
<td>1:46-3:17 (91 minutes)</td>
</tr>
</tbody>
</table>
# Special Days – Bell Schedules

## Late Start Monday Bell Schedule

<table>
<thead>
<tr>
<th>Period</th>
<th>Class Time</th>
<th>Time</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>PLC Time</td>
<td>8:12 – 9:42</td>
<td>9:42 – 11:18</td>
<td>90</td>
</tr>
<tr>
<td>2</td>
<td>11:18 – 11:53</td>
<td>35</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>First Lunch</td>
<td>12:23-1:17</td>
<td>1:17 – 12:23</td>
<td>30</td>
</tr>
<tr>
<td>5</td>
<td>1:23 – 1:58</td>
<td>35</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>2:03 – 2:38</td>
<td>35</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>2:43 – 3:17</td>
<td>34</td>
<td></td>
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</table>

## Early Dismissal Bell Schedule

<table>
<thead>
<tr>
<th>Period</th>
<th>Class Time</th>
<th>Time</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>7:20 – 8:22</td>
<td>8:22 – 9:40</td>
<td>62</td>
</tr>
<tr>
<td>1</td>
<td>8:28 – 8:48</td>
<td>8:48 – 9:18</td>
<td>20</td>
</tr>
<tr>
<td>6</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>7</td>
<td>11:05 – 11:57</td>
<td>29</td>
<td></td>
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</tbody>
</table>

## 5th Hour Final Exam Bell Schedule

<table>
<thead>
<tr>
<th>Period</th>
<th>Class Time</th>
<th>Time</th>
<th>Minutes</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>7:20 – 8:22</td>
<td>8:22 – 9:40</td>
<td>62</td>
</tr>
<tr>
<td>1</td>
<td>8:28 – 10:09</td>
<td>10:09 – 11:30</td>
<td>121</td>
</tr>
<tr>
<td>4</td>
<td>10:34 – 11:10</td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>Third Lunch</td>
<td>11:15-12:09</td>
<td>12:09 – 12:39</td>
<td>30</td>
</tr>
<tr>
<td>2</td>
<td>12:39 – 1:15</td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>1:20 – 1:56</td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>2:01 – 2:37</td>
<td>36</td>
<td></td>
</tr>
<tr>
<td>7</td>
<td>2:42 – 3:17</td>
<td>35</td>
<td></td>
</tr>
</tbody>
</table>

## Final Exam Bell Schedule

<table>
<thead>
<tr>
<th>Period</th>
<th>Time</th>
</tr>
</thead>
<tbody>
<tr>
<td>1, 3, 6</td>
<td>8:28 – 10:28</td>
</tr>
<tr>
<td>Passing</td>
<td>10:28 – 10:38</td>
</tr>
<tr>
<td>2, 4, 7</td>
<td>10:38 – 12:38</td>
</tr>
</tbody>
</table>
Renaissance - Student Recognition Programs

Academic Excellence - Renaissance Program
Students are recognized and rewarded for academic achievement on the basis of grade point average. Recognition categories are as follows:

- **Gold**: Students achieve a 4.0 or higher grade point average.
- **Silver**: Students achieve a 3.5 – 3.99 grade point average.
- **Bronze**: Students achieve a 3.0 – 3.49 grade point average.

Students qualifying for the Gold, Silver, or Bronze category receive complimentary Renaissance apparel and the Academic Credit Card which makes them eligible for patron discounts throughout the area. For graduation, qualifying seniors will receive a gold, silver, or bronze honor cord to wear during the ceremony.

Academic Pep Assembly
The Renaissance Academic Pep Assembly is held annually to highlight the academic achievements of our students and staff members. Students who qualify for the Renaissance Academic Excellence Program and who acquire other academic achievements are recognized. During the assembly, the Lafayette Teacher of the Year is also honored along with the year’s Staff Persons of the Month.

Choice Award
Each staff member may select one student per year who has demonstrated exemplary achievement or citizenship as defined by the nominating staff member. Recipients receive a bronze medallion and are honored at a special ceremony.

Departmental Honors
Students who meet established criteria for departmental honors are eligible to wear honor cords during the graduation ceremony. Departmental criteria are posted on the Lafayette website.

Lancer Award Program
The Lancer Award is presented to one senior student who best emulates the criteria of scholarship, leadership, citizenship, character and community service. Faculty members will present senior students to faculty members in nominating speeches. Following the speeches, the faculty members select by ballot the recipient.

Scholar Athlete/Artist Programs
Athletes who are members of and receive a letter from any LHS team under the jurisdiction of the MSHSAA and who achieve a semester GPA of 3.0 or higher during the previous semester of their respective team’s competition season are eligible for recognition.

Artists or performers who are members of and receive a certificate of recognition for any LHS performing arts organization under the jurisdiction of the MSHSAA and achieve a GPA of 3.0 or higher during the previous semester are eligible for recognition.

The Scholar Athlete and/or Scholar Artist t-shirts and award certificates are given to students in the following categories: ■ Scholar: 3.00 to 3.19 GPA ■ Bronze 3.20 to 3.59 GPA ■ Silver 3.60 to 3.99 GPA ■ Gold 4.0 or higher GPA

Student of the Month Program
One student per grade, per month will be selected as the Student of the Month by committee vote.

Student of the Week Program
One Renaissance student is selected weekly to receive a complimentary pizza courtesy of Papa John’s Pizza via random drawing.

Success Card Program
Coupons donated by local fast food establishments are distributed on a random basis by teachers to students whose classroom work models the Renaissance philosophy.
Teacher of the Year Program
One faculty member is selected annually to represent LHS as its Teacher of the Year in District and State competition.

Trivia Program
A weekly contest is held during lunch. The winner receives a pizza courtesy of Imo’s.

Student Parking Procedures – 2019-2020

1. Parking at Lafayette High School is a privilege afforded to students possessing a valid driver’s license.
2. Parking on neighboring streets surrounding LHS is prohibited.
3. Students are responsible for their parking permits at all times. If the permit is misplaced, lost or stolen, the school will not replace the permit or issue a refund. A replacement permit may be purchased at the established rate.
4. Permits are not prorated throughout the year.
5. **Parking permits must be visibly displayed in vehicles at all times when on the school parking lot.**
6. Students must park in student designated areas, no parking in Visitor or Staff parking spaces. Maps of designated areas are posted in Room 261.
7. Loitering is not permitted on the parking lot before or after school.
8. Students may park in marked spaces only. Parking along curbs is prohibited.
9. Students who need to go to their cars during the school day must first obtain permission from an administrator and be escorted to their cars. Students leaving the building without permission are considered truant.
10. Students leaving campus before the school day ends, must have received a valid office pass or they will be considered truant.

INFRACTIONS AND CONSEQUENCES

1. Parking permits are non-transferable. Permits may only be used by the person(s) to whom it is issued, and for only family owned vehicles that are properly registered. Misuse of the permit will result in the permit being suspended or revoked and possible school discipline.
2. Your parking permit must be displayed forward from the rearview mirror; students will be issued a violation and fined $10, $20, or $30 progressively if permit is not displayed properly. Continuation of parking violations may result in a ticket being issued by the St. Louis County Police for illegal parking or disciplinary action by LHS administration.
3. Your parking permit may be suspended or revoked, a fine charged and/or school discipline received for the following infractions.
   A. Possession of any form of e-cigarette and any associated paraphernalia and drugs and/or alcohol on your person, in your vehicle, or on school property.
   B. Reckless driving; either on the parking lot or on the streets surrounding LHS.
   C. Illegal or unauthorized use of the parking permit.
   D. Speeding; anything over 10 mph.
   E. Failure to stop when directed by school personnel.
   F. Improper parking or parking in restricted areas.
   G. Driving in any manner that could endanger the safety of any person on the parking lot.
   H. Consistently being tardy to school.
4. The administration reserves the right to revoke a permit at any time.

RULES FOR SHARED PARKING PERMITS

1. All rules for single parking permit apply to shared parking permits.
2. Only two students are allowed to share a parking permit.
3. An application must be submitted by both students sharing a permit.
4. Payment must be made in full before either parking permit is issued to the students. Each student will receive their own permit for their vehicle.
5. Only one car will be allowed on the lot each day. If both students must drive on the same day, then one must purchase a daily permit and park in the overflow parking spaces, 297-310. Daily permits may be purchased in Room 261.
** 2019-2020  
LHS PARKING PERMIT INFORMATION  

Student parking permits for the 2019-2020 school year are available for purchase. Sales will continue throughout the school year until the lot is full.

** No permit will be issued to anyone with outstanding fines. **

** Students MUST possess a valid Driver’s License when completing Parent Pay Online Parking Application. **

- Two students may share a parking space, but each student must complete a separate Parking Permit Application online, and both students must pay by cash or check only. Both parking applications must be completed online before payment can be made and permit issued.

- Temporary permits will be sold on a day-to-day basis. The cost for the daily permit is $5.00. Temporary permits may be purchased in Room 261.

- The Parking Permit Application must be completed online through PARENT PAY ONLINE which can be accessed through the LHS website. If you opt to pay via check or cash, you must still complete the PARENT PAY ONLINE and choose the ‘Parking Permit Application Only’ (aka ‘zero pay’) option. This will allow you to complete the required information necessary to complete your parking permit purchase and then pay with cash or check in Room 261.

INSTRUCTIONS TO PURCHASE A PARKING PERMIT

1. PARENT PAY ONLINE: You may access Parent Pay Online from LHS website under “For Parent” category.

2. To sign in, use ‘Returning Users Login’ User Name = 10 digit student ID. Password = last name in all CAPITALS.

   A. Click on the student for whom the permit is being purchased.
   B. Click on Shop: Items At Student’s School.
   C. Click on Categories: Parking.
   D. If you plan on paying online, click on Parking Permit Application with Payment Amount $80.00 'Buy'. If you are NOT paying online, click on the second option of Parking Permit Application Only 0.00 'Buy'.
   E. Click on Checkout.
   F. Whether you are paying online or not, you must click on Checkout Step 1: Additional Info. This will allow you to enter the necessary information that must be completed before a permit may be issued.
   G. When finished entering your information, click on Checkout Step 2: Payment.
   H. If you are paying online, you will be asked for your payment information. If you are paying in person, the next screen will show COMPLETE. You do NOT need to print your receipt for the office – this is for your information only.

3. Once you have completed the Parent Pay Online form, you will be able to pick your parking space during all 3 lunch shifts in the Commons on the first two days of school, August 12 & 13.

4. You must have your Driver’s License with you when choosing your parking space. If you did not pay online, check or cash in the amount of $80 for the full year permit will be due prior to choosing your parking space and receiving your permit.
Lafayette Student
Rules, Policies, and Procedures

Rockwood School District and Lafayette High School policies and procedures are highlighted in this Student Handbook. Additional policies and more information is available in the 2019-2020 Rockwood Policies, Procedures and Consequences Handbook which is available on the Rockwood School District website.

Academic Dishonesty
The District recognizes that honesty in academic endeavors is essential and the basis for true success. The District, therefore, will not tolerate any form of academic dishonesty. Academic dishonesty includes, but is not limited to, bringing answers into a testing area, copying homework or assessments from another student, providing answers for another student, using unauthorized notes or technology, taking credit for work that one did not do by failing to acknowledge parent, friend, or tutor assistance. Removing graded or ungraded tests or quizzes from the classroom or school building or using technology to take pictures of the same is considered academic dishonesty.

- **First offense**: Student/teacher conference, and/or administrative conference, instruction on academic honesty, parent contact, and possible consequences.
- **Subsequent offenses**: Office referral, parent contact, up to 10 days in school suspension and possible consequences.

Announcements
Lafayette uses the public address system, school website and the outdoor message board to make announcements. In addition, daily announcements are sent to all students’ district email addresses. Students may also use Activity Director approved signs and posters for special events.

Bullying
For current Rockwood School District policies and regulations pertaining to bullying, see the 2019-2020 Student Discipline and Consequences booklet on the RSD website - [http://www.rsdmo.org/parents/Pages/Student-Handbook.aspx](http://www.rsdmo.org/parents/Pages/Student-Handbook.aspx)

Class Rings
Students may order class rings during the fall of their sophomore year.

Classification of Students
A student’s classification (freshman, sophomore, junior, or senior) will be determined by the number of units of credit he/she has completed and recorded at the beginning of the school year.

- A student must have been promoted from the middle school to be classified as a freshman.
- A student must have at least six (6) units of high school work completed to be classified as a sophomore.
- A student must have completed twelve (12) units of credit to be classified as a junior.
- A student must have completed seventeen (17) units of credit to be classified as a senior.

Classification is established at the beginning of the school year. Students may have their classification changed at mid-year if they can produce satisfactory evidence to show that their work will accelerate the date of their graduation.

Closed Campus
Students must remain on the school campus for the entire school day. Students leaving for pre-approved appointments must sign out of the building in the Welcome Center before leaving campus.

Daily Schedule
The school day begins at 8:28 a.m. and concludes at 3:17 p.m. Zero Hour will begin at 7:20 a.m. four days per week (Tuesday through Friday) with the exception of Cadet Teacher zero hour which meets Mondays at 7:20 a.m. Late start days begin at 9:58 a.m. Please use the link to access our bell schedule and other helpful information: [http://www.rsdmo.org/lafayette/parents/Pages/default.aspx](http://www.rsdmo.org/lafayette/parents/Pages/default.aspx)
**Detention**
Detentions may be assigned the last hour of Flex Time on C days or on Tuesdays and Thursdays from 3:30 to 4:20 p.m. Students who fail to serve an assigned detention may be assigned additional detentions and/or In-School Suspension (ISS). Students who fail to serve ISS may be assigned additional consequences.

**Disability Services Public Notice**
The Rockwood School District is required to locate, evaluate, and identify children with disabilities who are under the jurisdiction of the agency, regardless of the severity of the disability. This includes children attending private schools, children who live outside the district but are attending a private school within the district, highly mobile children, such as migrant and homeless children, children who are wards of the state, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. Please use the link to access this notice and other helpful information: http://www.rsdmo.org/departments/specialservices/Pages/default.aspx

**Discrimination Policy**
For current Rockwood School District policies and regulations pertaining to discrimination, see the 2019-2020 Student Discipline and Consequences booklet on the RSD website - http://www.rsdmo.org/parents/Pages/Student-Handbook.aspx

**Dismissal of School**
Students and parents will be notified of the dismissal of school through the district communication system.

**Dress Code**
At Lafayette High School, students and staff are encouraged to dress in a manner that supports a positive learning environment.

We believe in a culture of acceptance and safety. Therefore, clothing should be free of language and symbols pertaining to alcohol, drugs, hate speech, and profanity. To maintain personal safety, tops should have straps that can prevent the top from being pulled down.

To maintain focus in the learning environment, students and staff are asked to avoid wearing clothing that exposes parts of the main torso (i.e., chest, back, midriff, bottom).

Some learning environments and classrooms require additional restrictions regarding head coverings and attire. These specific requirements will be addressed by the teacher and guidelines will be provided to students and parents.

Students are encouraged to address any issues which impede on their educational environment or safety with a staff member.
**Flex Time**
Flex Time is a portion of time during the school day during which students may receive tutoring, make up assessments or missed work, attend club meetings, eat lunch, or take part in a variety of other activities. Flex Time is designed to allow students choice in how to best achieve success and enrichment while at Lafayette.

- On A days, Flex Time will be from 11:43 - 12:47.
- On B days, there is no Flex Time. Three lunches will be scheduled with 5th period classes.
- On C days, Flex Time will be from 11:35 - 1:41. The cafeteria will stop serving food at 1:10.

For more information about Flex Time, please access the [Flex Time Handbook](#).

**Fines/Fees**
Students who have outstanding fines or fees will not be allowed to purchase a parking pass or attend the Homecoming Dance, Winter Semi-Formal, Junior/Senior Prom, or Graduation Ceremony until fines and fees are paid. See the grade level principal for information, if needed. Fines and fees may not be paid by personal check after April 15. All fines and fees (except Cafeteria) can be found online on the Parent Payment Portal - [https://mrockwood.intouchreceipting.com/](https://mrockwood.intouchreceipting.com/)

**Hall Pass**
Students who need to leave class during the class period must carry with them a student hall pass which must be signed by the teacher and indicate the purpose of the pass and the time leaving the classroom.

**Immunizations**
In accordance with Missouri law, school health records must reflect current immunization information or the student may be excluded from school attendance. Students entering any Rockwood school for the first time are required to complete a physical examination.

**Insubordination**
Lafayette High School is a community of learners, supporting all members as they safely take risks and engage in respectful and responsible behaviors. Relationships are key, and staff members are dedicated to establishing positive connections with our students and one another. We recognize that we must consistently model behaviors of respect and responsibility when interacting with all members of the Lafayette community.

In order to build healthy relationships, members of the Lafayette community are committed to politely greeting one another, being on time for learning opportunities, being prepared and open to teaching and learning, taking care of our building, ourselves and one another, and being present for events that build pride in our community.

When conflicts occur, members of the Lafayette community are expected to work to de-escalate the conflict, listen, and work together to solve the problem. Everyone is expected to take part in making healthy decisions, provide honest feedback for growth, and accept consequences as part of the process of learning.

**Lost and Found**
Any item which has been lost and returned can be claimed in the Welcome Center.

**Lockers and Locks**
Hallway and gym lockers are school property assigned to students for use during the school year. Students may not switch or share locks or lockers without permission of the grade level principal. Students who violate this policy will be given a warning. Repeated violation of this policy will result in consequences. All hallway lockers will have a lock attached to the locker when the locker is assigned. Students wishing to use a lock other than the one assigned by the school must submit a parental letter requesting the change and the combination of the lock to be used to the appropriate grade level principal prior to making the change. General searches of lockers can be conducted at any time without the presence of the student assigned to the locker. A $10 fee will be charged for each school lock that is damaged or lost. Lockers are the possession of the school. Students must open lockers for inspection at the request of an administrator. Students using PE lockers will have locks provided by the PE Department.

**Lunch**
Students will be required to remain at school during their lunch period. Lunches may be purchased in the lunch lines, or students may bring lunches. Students are expected to clean up after themselves at the conclusion of lunch.
Military Recruiters
In accordance with the provisions of the amendment to the Elementary and Secondary Education Act, the Rockwood School District will provide names, addresses and telephone numbers to military recruiters upon request, unless the parents notify the school district in writing that such information may be disclosed only with prior written consent. The district is also required to permit military recruiters to have the same access to students as is provided to post-secondary institutions and prospective employees.

Nurse/Medication Policy
A nurse is on duty each day. Students must obtain a pass signed by a teacher prior to reporting to the Nurse’s Office unless an emergency exists. The nurse is not permitted to dispense any over the counter or prescription medication that the parent/guardian provides without written consent from the doctor and the parent/guardian. The nurses may, following a nursing assessment and as directed by the consulting physician for the district and with parental consent, administer certain over the counter medications that are provided by the district, during the school day and/or during field trips to provide comfort, first aid, and minor pain relief to manage health related barriers to learning."

It shall be the policy of the Board of Education that the giving of medicine to students during school hours be discouraged and be restricted to medication that can’t be given on an alternative schedule.

The Board of Education recognizes some students may require medication for chronic or short-term illness/injury or disabling condition during the school day to enable them to remain in school and participate in their education. High School students are allowed to carry medication if the following criteria are met:

- The medication is not a controlled substance, i.e. any medication which is classified as a narcotic, tranquilizer, amphetamine, barbiturate, or medications containing pseudoephedrine. These medications must be kept in the Health Office in a locked medication cabinet and accounted for by the Health Office staff on a routine basis.
- The parents/guardians of the student and the student’s physician have signed the Self-Administration waiver. This waiver must list specifically all medications which the student will be allowed to have in his/her possession. This pertains to both over-the-counter medications (such as acetaminophen, cough medication, etc.) and prescription medication (such as antibiotics, eye drops, etc.) As always, medications may be administered by the nurse, with a parent request and physician order on file.

The nurse will keep copies of the Self-Administration waivers in the Health Office and give the individual students a copy to carry as proof of permission. Questions may be directed to the school nurse.

Lafayette High School is an allergy-aware school.

Offices
The LHS offices are open during school hours throughout the year. All matters pertaining to athletics and activities are handled in the Activities Office. All remaining matters should be referred to Room 217.

Plagiarism
Level 1: Though most of the work is the student’s, a few lines or phrases of text or a paragraph is used without proper attribution.

Consequences:
- **First Offense**- Student/teacher conference with instruction in avoiding plagiarism, parent contact, and possible grade reduction.
- **Subsequent Offenses**- Student and parent conference with office, up to three days of in-school suspension, and no credit for work.

Level 2: A significant portion of the works not the student’s and is not cited. This would include use of multiple paragraphs of someone else’s work, use of someone’s ideas, and/or repeated paraphrasing of someone else’s work without attribution.

Consequences:
- **First Offense**- Parent contact, no credit.
- **Subsequent Offenses**-Student and parent conference with office, no credit for work and up to 3 days in-school suspension.
Level 3: Little, if any, of the work is the student’s; most, if not all, of the work has been copied verbatim or copied and slightly altered.

Consequences:
- **First Offense**: Student and parent conference with office, no credit for work, and up to 3 days of out-of-school suspension.
- **Subsequent Offenses**: Student and parent conference with office, no credit for work, and a minimum of 3 and up to 10 days of out-of-school suspension.

**Profanity**
Such conduct that draws attention to oneself (written, oral, or gesture) and/or creates a disturbance will result in disciplinary action resulting in up to five days out of school suspension. Additional offenses – up to ten days out of school suspension.

**Lancers Landing**
Lancers Landing is located outside the Commons next to the Theater and is operated by the Lancer Parent Organization. It offers snack and drink items, spirit wear and other school supplies and miscellaneous items. Hours of operation for both are posted at the beginning of the year.

**Sexual Harassment Policy**
For current Rockwood School District policies and regulations pertaining to sexual harassment, see the 2019-2020 Student Discipline and Consequences booklet on the RSD website - [http://www.rsdmo.org/parents/Pages/Student-Handbook.aspx](http://www.rsdmo.org/parents/Pages/Student-Handbook.aspx)

**Staying After School**
In order to maintain accountability for all students after school and help with the afternoon supervision, all students staying after school for a club meeting or students staying after school for academic help with a teacher must remain with that teacher/sponsor until the student leaves campus.

**Technology**
Lafayette High School aspires to integrate technology use as a tool for learning and innovation. Important universal expectations for technology use in our school begins with each classroom teacher establishing reasonable expectations for his or her classroom.

Unless otherwise specified, no technology (cell phones, smart watches, Chromebooks, etc.) should be accessed during assessment events so as to maintain the integrity of the testing environment.

During passing periods, lunch shifts, and before/after school, students may use their technology devices in accordance with policies as indicated by the Rockwood School District.

Responsible digital citizenship is an expectation at Lafayette High School. This includes the responsible and respectful use of social media during the school day and outside of school, as it may impact the learning environment.

As a staff, we agree to model appropriate use of technology and look for ways to incorporate technology in our classrooms when it enhances the curriculum.

Lafayette staff is not responsible for lost, stolen, or damaged technology devices.

Any misuse of district or personal technology may result in disciplinary action.

**Valuables**
Lafayette High School is not responsible for any valuables lost, stolen or damaged.

**Visitors**
All visitors must report to the Front Desk at the main entrance for check-in. Students may not have visitors during the school day.
Rockwood Student Records Policy

Unless a noncustodial parent has been denied visitation rights under section 452.400, access to records and information pertaining to a minor child, including, but not limited to, medical, dental, and school records, shall not be denied to a parent because the parent is not the child’s custodial parent.

Any parent or legal guardian will have the right to inspect and review all official records, files and dates directly related to his/her children intended for school use or to be available to parties outside the school or school system including, but not necessarily limited to, identifying data, academic work completed, level of achievement, attendance data, cognitive ability scores, aptitude and psychology tests, family background information, teacher or counselor ratings, and observations and verified reports of serious or recurrent behavior patterns.

Whenever a student has attained 18 years of age, or is attending an institution of post-secondary education, the permission or consent required of, and the rights accorded to, the parents of the student shall thereafter only be required of and accorded to the student.

By Federal Law, students’ records shall not be available for indiscriminate public inspection. If you wish to receive a copy of the Privacy Act, please contact the Principal’s Office, Room 217.

Various School Emergency Procedures

Students will participate in several annual drills for earthquake, fire, intruder, and tornado as required by the Rockwood School District and the State of Missouri.

Earthquake

If Indoors:
- Stay inside.
- Move away from windows, shelves, and heavy objects or furniture that may fall.
- Take cover next to a desk or solid object. Do not take cover under a desk as it may collapse.
- In hallways, stairways or other areas where no cover is available, move to an interior wall. Turn away from window, kneel alongside the wall, bend head close to your knees, and cover sides of your head with your elbows and clasp hands firmly behind your neck.
- In the library, immediately move away from windows and bookshelves and take appropriate cover.
- In laboratories and kitchens, all burners should be extinguished (if possible) before taking cover. Stay clear of hazardous chemicals that may spill.
- Be silent. Listen for evacuation instructions.

If Outdoors:
- Move to an open space, away from buildings and overhead power lines. Lie down or crouch low to the ground. Keep alert to be aware of dangers that may demand movement.

On the School Bus or in a Car:
- Stop the bus/car away from power lines, bridges, overpasses, and buildings. Students should remain in their seats and hold on. In the event of an actual earthquake, building evacuation takes place after the ground stops shaking.

Emergency Evacuation

If the need to evacuate the building occurs during a passing period, report to the area of your previous class hour teacher. If the need to evacuate the building occurs during your lunch shift, report to your teacher at the designated area outside the building.

Fire

The signal for a fire drill will be the continuous sounding of the claxton horn. When the signal sounds, teachers will instruct students to leave by the nearest exit and to remain calm. Leave quietly without pushing or crowding, and go far enough away from the building so those behind you will not be crowded. The administrators will notify students when it is safe to re-enter the building.
**Intruder Alert**
An announcement will be made over the P.A. system if an intruder is in the building. Any student not in a classroom should move quickly to the closest classroom. Classroom doors will be locked and blinds will be closed and windows covered. Students should follow all instructions given by school personnel or emergency responders during an active intruder alert. If the school is notified of a dangerous situation in the community, a “yellow alert” status will be activated. Doors to the building will be locked, and Hall Monitors will be stationed at entrances to monitor traffic.

**Tornado**
- Each teacher will go to the door.
- Students file quietly into the hall and line up along the walls just outside the room. An aisle should be left down the center of the hall.
- Students and teachers will face the wall and cover their faces, hands and arms to protect the eyes from flying debris. Hold this position until further instructed.
- Students are to remain absolutely quiet so further instructions can be heard.
- Avoid any position opposite a window because of the danger of broken glass.
- An announcement will be made at the end of the drill.

**Absences & Tardies & Attendance**
At Lafayette High School, we believe that an important part of a student’s success is regular attendance and prompt arrival to classes. As a tenet of this belief, we uphold the following universal expectations:

**Tardy**
As building relationships are a fundamental practice at Lafayette High School, teachers will greet students as they enter the classroom and monitor the halls to dissuade student tardiness. Students are expected to be in the classroom when the bell rings. If a student is not in the classroom at the beginning of class, a teacher will mark the student tardy and inform the student of the tardy. Should tardies accumulate, a student can expect the following consequences to occur:

- **Tardy 4** Grade level offices communicate home via email or phone call
- **Tardy 5** Grade level offices call student in and phone parents while student in office
- **Tardy 6-11** Grade level offices assign a 1-hour detention for each tardy
- **Tardy 12-15** Grade level offices assign 1 day of ISS for each tardy and include coaches on notification email. Student is ineligible for extracurricular activities that day.
- **Tardy 16** Grade level offices assign one day OSS, no after school privileges, no games, no dances, pull parking pass for 20 school days. Student also loses eligibility for senior option.
- **Tardy 17 and over** – meeting with the Associate Principal, case-by-case decision for intervention

**Regulation 2310 – Student Absences and Excuses**
All Missouri children between the ages of seven (7) years and seventeen (17) years and who have not completed sixteen (16) credits toward high school graduation are required to be under school jurisdiction during the hours school is in session. In the case of students seventeen (17) or above, consideration will be given to their request to be excused part of the day provided they submit a written request from the parent/guardian. The extent of the student workload shall depend upon the outcome of counseling involving the student, the parent/guardian and the counselor.

Changes in the workload which involve a shifting of the student’s class schedule will normally be made only at the beginning of a semester.

The school year is defined as the period of time from the opening of school in August to the close of the regular school term. Any units of credit earned during the summer, while counted toward meeting graduation requirements and standing in class, are not considered credit earned during a regular school term. Students who are absent due to illness may be required to submit a doctor’s statement. Students are required by law to attend a school continuously until they have reached age seventeen (17) or sixteen (16) if they have successfully completed sixteen (16) credits towards high school graduation. Any correspondence courses must be approved by the administration prior to enrollment, if credit is to be granted.
Absences
The following absences will be excused:

1. Death in the student's immediate family.
2. Illness of the student.
3. Doctor and dental appointments.
4. Certain days for religious observances.
5. Court appearance.
6. When a family is leaving town and desires to take the student with them, he/she may be excused up to five (5) school days provided that:
   a. The school is notified in advance of the absence;
   b. The student procures assignments in advance of the absence;
   c. All assigned work is turned in upon returning to school.
   d. All tests, etc. are made up at the direction of the individual teacher.

Absences for all other reasons are inexcusable and shall be treated as truancy.
Suspensions imposed by the school administration shall not count as an excused or unexcused absence.

Make-up Work After Absences
It shall be the responsibility of the student, on his/her own initiative, to contact the teacher(s) involved to determine make-up assignments and establish mutually agreeable times for daily and test make-up. Students will be granted the amount of time they were absent in which to make up work. Students who have justifiable reasons for absence such as illness or accident and whose probable absence will extend beyond two (2) weeks shall be referred for homebound instruction.

The building administrator and staff have the authority to establish specific procedures for administering the Make-Up Policy. Specific procedures for attendance accounting will be determined by the building principal.

The Rockwood School District recognizes that the district is composed of students who come from many diverse backgrounds and cultures. The district will take this diversity into consideration when scheduling major activities such as standardized testing, graduations, etc.; in an attempt to avoid scheduling such activities on major religious holidays whose observance necessitates a student's absence from school.

Each individual school will also take major religious holidays into consideration when scheduling major events at the school level such as concerts; awards programs; testing; major tests, projects or presentations; etc, in an attempt to avoid such conflicts.

The district recognizes that despite these efforts, some conflicts with major religious holidays may be unavoidable. In the event that such a conflict does occur, the absence will be excused and the procedures for make-up work will be followed. If additional accommodations are needed to minimize the impact on the student, they will be made at the discretion of the building principal.

High School Attendance Procedures and Actions
Unexcused Absences
Unexcused absences shall be treated as truancy.

When parents/guardians request that students leave the campus during the school day, a note or phone call from home will be required, and a permit-to-leave must be secured in the office. During the school day, students must secure permission from the office before missing a class or leaving the campus. Failure to comply will result in disciplinary action. Parents/guardians will be notified and a parental conference will be required prior to the student's returning to school.

Students shall not be dismissed from school while final exams are being given.
Students participating in school-sponsored activities are not considered absent.
Homebound Instruction

For students to be considered for homebound instruction, the student must have health concerns that would require a school absence of at least ten school days, or have a medical condition such that periodic lengthy absences are necessary due to treatment. To arrange homebound instruction, parents should:

- Contact the Coordinator of Special Education/504 and Homebound or the superintendent’s designee for coordination of homebound instruction to arrange for a meeting regarding possible homebound instruction.
- Complete an application for homebound instruction that includes the doctor’s diagnosis and duration of the homebound instruction. The district may also request a treatment plan for re-entry from the student’s doctor.

The amount and type of instruction or supportive service provided through the homebound program shall be determined in relation to each child's educational needs, and his or her ability to receive such services. Homebound services are meant to be temporary and the student should return to school as soon as possible.

If services are provided for the student and those services are not utilized, the district may terminate those services. Homebound education services will not be arranged for times outside of the academic calendar school year (i.e. no summer school services will be provided).

All students receiving homebound instruction are subject to the state’s compulsory attendance laws and all district policies and regulations during the duration of homebound instruction.

Parent Responsibilities

Parents have responsibility for requiring and promoting their child’s regular school attendance, the first step in achieving academic success.

Missouri School Law under the Compulsory School Attendance subsection places the burden of responsibility for school attendance on the parent:

Every parent/guardian or other person in this state having charge, control or custody of a child between the ages of seven (7) and sixteen (16) years shall cause the child to attend regularly some public, private, parochial parish, or home school not less than the entire school term of the school which the child attends. (RSMo. 167.031)

Parents/guardians are responsible for notifying the school office of their child's absence. A phone call should be made to verify the absence on the day of the absence.

In the event of an attendance problem, parents/guardians and the school shall cooperatively work to resolve the situation.

Parents planning to take a student out of school are responsible for making advance arrangements with the school administration.

School Messenger Attendance Calling

Rockwood schools will use our School Messenger voice messaging system to alert parents of their child’s unexcused absence.

Parents, please be aware of the following:
- If parent has NOT notified the school of their child’s absences by 10:30 a.m., they will receive a School Messenger voice message from their school principal.
- This message will be sent to the home phone and cell phones letting them know that their child is noted as having an unexcused absence for the school day
- In this message, principals will ask parents to call the school attendance secretary in order to clarify the reason for the child’s absence.

Extended Absences

If a student is absent for three (3) or more weeks due to a medical circumstance, parents must contact the student’s counselor so the Homebound Teaching Application can be initiated.

Injuries/Communicable Disease

Students who have been absent because of injuries or communicable diseases must see the nurse before returning to class.
School-Sponsored Absences
Students participating in school-sponsored events are considered excused. It is the responsibility of the student to secure permission from his or her teachers ahead of time to attend this event and to make arrangements prior to the absence to make up work.

Rockwood School Internet Usage Policy

A major goal of the Rockwood School District is to promote educational excellence by facilitating resource sharing, innovation, and communications by providing access to electronic-based information technology, including electronic mail (e-mail) and Internet access to students, staff, teachers and administrators in the District.

Technology, used as an educational tool, can enhance student learning and expand the scope of instruction in many innovative ways. The Internet and e-mail are to be used in a manner that is consistent with the District’s standards of conduct and as part of the normal execution of the employee’s or student’s responsibilities. Use of these technology resources in a disruptive, inappropriate or illegal manner impairs the District’s mission, wastes resources and will not be tolerated. The use of the District’s technology and electronic resources is a privilege which may be revoked at any time. The following activities are among those not allowed on the District’s network and constitute a violation of District Policy/Regulation 6321:

- Sharing confidential information about students or employees other than in the discharge of professional duties
- Accessing harmful, abusive, obscene, pornographic, descriptions of destructive devices, hateful, unlawful or otherwise objectionable material under current District policy or legal definitions
- Using obscene, vulgar, harassing or libelous language in electronic data files or e-mail
- Harassing, threatening, insulting or harming others in any way via e-mail, electronic data or other network access
- Attempting to compromise security systems by any means or technology
- Using or capturing other users’ passwords
- Sharing your password with other users
- Attempting to access without consent, destroy or damage the data files of others
- Running packet capture or network sniffer programs or systems without approval from the Technology Department
- Running network discovery or monitoring systems without approval from the Technology Department
- Intentionally distributing a computer virus, Trojan horse or any other type of malware program on District computers or network devices
- Downloading, filing, relaying or running any game or entertainment software or game server software, including games that run inside of web browsers except for specific instructional purposes
- Running programs designed to disrupt the network or create a denial of service of any District system or external system
- Running peer to peer file sharing systems without approval from the Technology Department
- Bypassing or defeating the web content filtering system without approval from the Technology Department
- Intentionally running programs that may “crash” or render the network and/or its components unreliable
- Utilizing or attempting to use any wireless personal computing device to connect to Rockwood School District’s network without prior approval for purposes other than approved, including but not limited to downloading music, videos, or other data files
- Utilizing or attempting to use any wireless personal computing device to disrupt the Rockwood School District wireless network
- Utilizing the network including the e-mail system for soliciting, advertising, fundraising, commercial purposes or for financial gain, unless authorized by the District
- Utilizing the network for gambling or other illegal activities
- Claiming copyright privileges over files, data and/or materials developed in the scope of employment
- Violating any copyright laws
- Downloading, distributing or copying copyrighted software in violation of copyright laws
- Downloading, distributing or copying copyrighted music, videos, or any type of data in violation with copyright laws
- Downloading or installing any software package without the approval of the Technology Department
- Downloading onto District computers legally obtained music or video files that are not required for school assignments or instructional purposes
• Using streaming media players (audio or video) that are not required for school assignments or instructional purposes
• Sending anonymous e-mail

*Students will receive a copy of the Internet Usage Policy at the start of school. Each will be required to read and sign off on the policy.

Student Academic Information

Abbreviations Grading System

A = excellent
B = above average
C = average
D = below average
F = failing
IC = incomplete
EX = excused
AU = audit
WP = withdraw passing
WF = withdraw failing
NG = no grade

Graduating Credits
Credits earned toward the 24 credits required for graduation.

Cumulative GPA
Accumulated average of semester grades earned in grade 9 through the end of the last semester completed.

Semester Grade
High school and middle school semester grades will be based on performance during the semester. At the high school level, semester final course grades will also include a final exam. Semester grade breakdown will follow 80% coursework - 20% final exam.

NOTE: Rockwood administration and teachers are currently reviewing final exams and grading practices. This information is subject to change based on committee advisement. Information will be shared with the Rockwood community should any changes occur.

Grade Point Average
Based on numerical values assigned per letter grade:
Regular = A-4; B-3; C-2; D-1; F-0
Weighted grade = A-5; B-4; C-3; D-1; F-0

Cadet Teaching
Students interested in pursuing a career in education may apply for a cadet teaching position. A student must have a cumulative GPA of 3.0 and have completed the course for which he/she will cadet to be eligible.

College Credit
Qualified students have the opportunity to earn college credit while in high school through the Advanced Placement (AP) program, the Advanced Credit program through the University of Missouri – St. Louis, the 1818 program through Saint Louis University (Latin only), dual enrollment or Tech Prep. Please refer to the Course Description Guide for eligible classes and qualifications. For additional information, see your school counselor or college and career counselor.
Final Exams
Final exams will be given each semester. A student may choose to exempt from ONLY one (1) final exam per semester if the student is earning an “A” (90%) in the course at the time of the exam, including WG courses, with the exception of the following conditions:

1.) Freshmen cannot exempt from any final exams first semester. Second semester freshmen may exempt according to policy.
2.) Seniors, during their last semester of high school, may exempt from final exams in all courses in which they are earning an “A” (90%) at exam time.
3.) Advanced Placement (AP) courses use the following procedure: 1st Semester – no exemptions allowed
4.) 2nd Semester – Student will be exempt from final exams in all AP courses in which he/she takes the AP exam and is earning at least a “B” (80%) in the respective AP class at the time of the final. 
NOTE: Students qualifying for the AP exemption(s) may still exempt from one non-AP class final as stated previously.
5.) Students who have paid for college credit in other courses must follow the final exam policy for that respective college/university and may not be exempt.

NOTE: Final exemptions do not negate RSD attendance policy. In addition, opting to exempt from an exam does not excuse A+ students for attendance purposes.

Exams will be scheduled during the last four days of the semester for approximately two hours in length. Exams will not be given ahead of the predetermined schedule. When a student is moving out of town before the exam, he or she may submit a request in writing for a waiver. All requests dealing with final exams are to be directed to Principal Karen Calcaterra.

Grade Reports
Report cards are posted online at the end of each semester.

Graduation Requirements
Students will receive credit letters which explain their specific graduation requirements periodically during the year. Questions should be directed to the guidance counselor.

Grade Classification
- 6 credits for sophomore status
- 12 credits for junior status
- 17 credits for senior status

Incomplete Grades
Students must complete requirements in courses carrying an incomplete grade within 9 weeks after the last completed grading period or a failing grade will be assigned.

Textbooks
1.) Textbooks, workbooks and all material issued for student use will be examined when turned in at completion of the unit/course. Students will be charged fees for loss/damage to material.
2.) Non-payment of fees will carry over into the following school year and will result in loss of privileges at school (i.e. dances, prom, graduation ceremony).

Withdrawing from Class
Students may withdraw from a class or switch classes within the first five school days of first semester with parent approval. Second semester changes must be completed prior to the beginning of the semester. During the first twenty days of a semester, a student may withdraw from a class with administrative approval if spaces exist in a study hall. From day 21 to 60 of a semester with administrative approval, a student will be assigned a Withdrawal Pass (WP) or Withdrawal Fail (WF) should he/she withdraw from a class. If a student is approved by an administrator to withdraw from a class after day 60, he/she will receive a failing grade. All changes involving full-year courses must be approved by the student's grade level principal. Students should check with their counselors to determine exact dates for withdrawal.
Withdrawal Grades
The semester grade assigned when a student withdraws from class is determined as follows:
- Week 1-4 No Grade
- Week 5-12 WP or WF
- Week 13-18 Failing Grade

Guidance Department Information

School Counselors
Mr. Waecherle .................. A - C
Mrs. Buese ....................... D - Hi
Mrs. Mullins ..................... Hj - Mc
Mrs. Chamberlain ............... Md - Sb
Mrs. Hicks ....................... Sc - Z
Mrs. Laudel ..................... Social Worker

College and Career Counselors
Ms. Wengler ..................... A - K
Ms. Dusenberry .................. L - Z

Testing
Ms. Brawner ..................... A+ Testing Coordinator
Mrs. Hermach .................. Director of College Testing

A+ Program
The A+ Schools program was established as part of the Missouri Outstanding School Act of 1993 in order to provide incentives for local high schools to raise academic expectations, reduce their dropout rate, establish relationships with the business community, and provide better career pathways to students. The goals of the A+ program are as follows:

- all students graduate from high school
- all students complete a challenging selection of high school studies
- all students proceed to college, postsecondary vocational/technical training, or a high wage job

Students who qualify could be eligible for two years of free tuition to any Missouri public community college, vocational school, or technical school. A+ scholarships may also be available to qualifying students at certain four year institutions. Students may become eligible by meeting the following requirements:

- Have a signed A+ participant agreement on file in the A+ office.
- Attend an A+ designated high school for three consecutive years immediately prior to graduation.
- Graduate with an unweighted, unrounded GPA of 2.5 on a 4.0 scale.
- Maintain at least a 95% cumulative attendance record in grades 9 - 12.
- Achieve the math proficiency requirement with a score of advanced or proficient on the Algebra 1 End of Course Exam.
- Perform 50 hours of unpaid tutoring and/or mentoring with Rockwood students under Rockwood staff supervision.
- Maintain a record of good citizenship and avoid the use of alcohol and unlawful drugs
- Have five or less days of school suspension.
- Make a good faith effort to apply for non-payback financial aid by completing FAFSA (Free Application for Federal Student Aid).
- Register for Selective Service if applicable.

Detailed information about procedures and student eligibility for the A+ Program can be found in the Rockwood A+ Schools Handbook and on the Rockwood website: http://www.rsdmo.org/lafayette/offices/a-plus/Pages/default.aspx. Students can obtain a copy of the handbook from Testing Coordinator in the Guidance Department or online at the above address.

College and Career Counselors
They are available to assist all parents and students with the college selection process. It is especially important that seniors make an appointment with the College and Career Counselors as early as possible in the year.
Guidance Appointments
Students wishing to make an appointment with their counselors should make an appointment in advance with the guidance secretary in the Guidance Office. The classroom teacher’s approval must be obtained when scheduling an appointment during his or her class period. The guidance secretary will give students a pass, which their teachers must sign before students are released for their appointment. Students must sign in and out so they will not be marked absent.

Guidance Counseling Services
The Guidance Department strives to enable students to reach their academic and human potential. To attain this goal, they offer the following services:

- academic, crisis and individual counseling
- college and career information and planning
- parent conferences
- group counseling
- classroom presentations on guidance topics
- individual academic planning and advisement

Infinite Campus Parent Access
Lafayette teachers are using Infinite Campus, the district student information system, to calculate and post grades. Parents are invited to review student grades through this Parent Portal:
https://campus.rsdmo.org/campus/portal/rockwood.jsp.

Parents will need an activation key number to enter the Parent Portal and set up their ID and password. To receive that activation key, a parent must complete the Parent Access Request Form and bring it to the Lafayette registrar for verification. Parents must bring a photo I.D. to receive an activation key.

That form is available in pdf format at:
http://www.rsdmo.org/departments/technology/infinitecampus/Parents/Parent20%20Access20Request20Form.pdf

Detailed instructions for parent access to Infinite Campus can be found at the Rockwood School District website:
http://www.rsdmo.org/departments/technology/infinitecampus/Pages/Establishing-an-Infinite-Campus-Account.aspx

Changing Schedules
Changes in course selection will not be permitted after classes for the semester begin without administrative approval. The following criteria is used when examining requests for such change:

- when a scheduling mistake has been made (enrolled in an advanced course without the prerequisite)
- when there is a need to balance classes
- when classes must be cancelled due to insufficient enrollment
- where it is determined by school officials that a circumstance exists whereby the student has little chance to realize success

Students are encouraged to spend ample quality time studying the course descriptions before deciding upon course selections.
### Testing Calendar

<table>
<thead>
<tr>
<th>Date</th>
<th>Type of Test</th>
<th>Grade Level</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 17</td>
<td>Pre ACT</td>
<td>10</td>
</tr>
<tr>
<td>October 16</td>
<td>PSAT</td>
<td>10 &amp; 11</td>
</tr>
<tr>
<td>November 5</td>
<td>Practice ACT</td>
<td>10 (students who are interested and register)</td>
</tr>
<tr>
<td>November 19</td>
<td>ASVAB</td>
<td>10 - 12 (students who are interested and register)</td>
</tr>
<tr>
<td>December 5 - 13</td>
<td>EOC Government</td>
<td>9, 10, 11, 12 (Government Class)</td>
</tr>
<tr>
<td>December 5 - 13</td>
<td>MO Personal Finance Assessment</td>
<td>9, 10, 11, 12 (Per. Fin./Econ. Class)</td>
</tr>
<tr>
<td>February 25 (make-up March 10)</td>
<td>ACT</td>
<td>11</td>
</tr>
<tr>
<td>April 17 - 28</td>
<td>EOC Assessments</td>
<td>9, 10, 11, 12 (Alg.1,2,Bio,Eng2,Govt Class)</td>
</tr>
<tr>
<td>May 4 – 15</td>
<td>AP</td>
<td>9, 10, 11, 12 (AP Class)</td>
</tr>
</tbody>
</table>

### Academic Assistance Programs

Lafayette has many programs in place to assist those students who need some extra help in classes. These range from extended hours in the school’s library and computer centers to tutoring and mentoring programs. For the 19-20 school year, students will be able to access academic support during Flex Time. Students and parents should talk with their grade-level principal and/or school counselor to get specific information.

#### Interventions for Improving Grades.
- Be in class on time and well-prepared each day. Participate with full attention in class activities.
- Keep an assignment planner to organize short-term/long-term projects. Break large projects into smaller chunks.
- Block off routine, quiet study time at home.
- Review notes periodically. Do not wait until the night before a test. Plan ahead for finals.
- Establish study groups with peers.
- Review sound test-taking techniques. Ask your teacher how to best study for his/her subject area.
- Check Infinite Campus regularly. Parents and students can access Infinite Campus at http://www.rsdmo.org/departments/technology/infinitecampus/Pages/default.aspx
- Reevaluate your priorities when activities or employment outside of school jeopardize your academic success.
- Use school resources available to you.

#### How to Get Help at School (consider accessing any of these resources during Flex Time):

**Teachers**
- Talk to your teacher about specific suggestions for improvement.
- Ask your teacher about help sessions that he/she offers his/her students.

**Peer Tutoring**
- Mu Alpha Theta offers peer math tutoring in the after school
- Other student organizations offer peer tutoring as well

**School Counselors**
- Sign up in the Counseling office for study skills sessions offered in the fall
- Make an appointment with your school counselor for further recommendations

**Grade Level Principal**
- Contact your grade level principal to be matched with a faculty mentor
- Contact your grade level principal for further assistance
Library

- The library has 40 student desktop computers as well as printers available for student use.
- The library collection includes an extensive collection of books, periodicals, ebooks, audiobooks and digital resources for student access.
- The library's hours are: Monday-Thursday, 7:50 a.m. to 4:10 p.m., and Friday, 7:50 a.m. to 3:40 p.m. (Times are subject to change.)

Athletic Program

Lafayette offers a rich variety of extra-curricular clubs, academic teams, honorary groups, publications, performance groups and athletic teams to allow students to continue their educational growth process. Currently the activities program consists of over 100 different clubs, organizations, or teams which serve a diverse and wide range of student interests and talents. The LHS athletic program is comprised of more Missouri State High School Activities Association-sanctioned sports than any other Missouri High School. The Lancers have a proud tradition of athletic excellence including 42 State Championship teams. In addition, LHS is proud to have the highest number of student participants in its athletic programs and the highest average GPA for those athletes.

Boys Sports
- Fall – Cross Country, Football, Soccer, Swimming
- Winter –Basketball, Wrestling
- Spring – Baseball, Golf, Tennis, Track, Volleyball, Water Polo

Girls Sports
- Fall – Cross Country, Field Hockey, Golf, Softball, Tennis, Volleyball
- Winter –Basketball, Swimming, Wrestling
- Spring – Lacrosse, Soccer, Track

Good Sportsmanship Philosophy

LHS has always had the reputation of displaying excellent sportsmanship at interscholastic contests. Our goal is to assure that this continues. Our student body and fans need to be aware of the rules of good conduct and sportsmanship.

- Yelling, screaming, or cheering should be for your own team - not against the opposing team. Any signs used should be of a positive nature encouraging your team.
- Only authorized school personnel should be on the playing surface or field. Refrain from throwing objects of any kind onto the playing surface or field.
- Vulgar or suggestive gestures or language are not allowed. Do not boo or insult officials or opposing teams.
- Unsportsmanlike conduct on the part of others should not be an example for us.
- We should set the example of good sportsmanship.

We urge everyone to go to games and cheer our teams to victory. However, we will expect our students, parents and spectators to abide by the sportsmanship rules just listed. Those students in violation of these rules will be advised to leave the sporting event. Continuous and/or serious violations will result in suspension from school and/or future events.

Creditable Citizenship Policy

Student activity discipline-related decisions will be enforced by the school building’s Activities Director. As stated in the MSHSAA Official Handbook, students who represent a school in interscholastic activities must be a creditable citizen, both in and out of school, and judged so by the proper school authority certifying a list of students for competition.

Creditable citizens shall be defined as those students who are not involved with weapons, alcohol, drugs, tobacco (including smokeless tobacco), vaping, stealing, vandalism, and any other act that would discredit the students or their school. The penalty for those students involved or having been involved with these types of acts is as follows:

- The student may be removed from the team or activity group for the remainder of the sport or activity season / semester. Immediately after the season, the Activities Director and head coach or sponsor involved with the particular student will review the student’s discipline as to whether his/her eligibility will be reinstated into the activities program.
Note: The penalty for those students involved with these types of acts will be a possible loss of eligibility for 365 days regardless of when it occurs.

- If the offense is drug-related or alcohol-related, the student will have the opportunity to participate in a six-week, six-session counseling program sponsored by the Rockwood School District, which requires the participation of the student and his/her parents/guardians, as well as random drug testing two times per year. After successful completion of the six-week counseling program, the student may return to participate if he/she has been withheld from participation for at least 50% of the contests, games, or performances of the current season/semester or the next season/semester. This option is only available for first offenses.

It is also important to note that poor citizenship behavior will result in the same penalties regardless of the behavior occurring in school or out of school.

**Consequences of In-School Discipline Standards of Conduct**

If and when a student receives school-related discipline, the consequence as it relates to the Rockwood Citizenship Policy will be as follows:

1) **2nd (and subsequent) Detentions**, any number of days of In-School Suspension (ISS), or 1-2 days Out-of-School Suspension (OSS)
   - The student could be ineligible to participate in 20% of the contests, games, or performances during that sport or activity season.

2) **3-5 Days Out-of-School Suspensions (OSS)**
   - 1st offense – The student could be ineligible to participate in 30% of the contests, games, or performances during that sport or activity season.
   - 2nd offense – The student will be removed from the activity for the remainder of the sport or activity season/semester.

3) **Major School Discipline (single offense, 6 or more days OSS)**
   - 1st offense – The student will be removed from the activity for the remainder of the sport or activity season/semester.
   - 2nd offense – The student may be removed from the activity for up to 365 days.

Habitual offenders (3 or more suspensions regardless of offense) may lose the privilege of participating in all activities for the remainder of their high school career.

If a student’s suspension carries over from one school year to the next, the student will not be allowed to practice or participate in any activity until the full suspension is fulfilled (see Rockwood policy on Out of School Suspension).

**Athletic Eligibility**

To represent Lafayette in interscholastic competition, all students must meet all eligibility requirements of the Missouri State High School Activities Association. For complete rules and regulations, see the Missouri Handbook in the office of the coach or the Activities Director. Below are listed the rules in general; however, they are in no way considered complete.

**Academics**

1.) You must have earned, the preceding semester of attendance, a minimum of 3 units of credit.
2.) You must be enrolled in, and regularly attending, courses that offer 3.0 units of credit or 80 percent of the schedule, whichever is greater.
3.) Credits earned or completed after the close of the semester will not fulfill this requirement. Secondary school-sponsored summer courses may count toward maintaining senior high academic eligibility for the FALL semester provided the following requirements are met: Electives taken in any of the four core content areas (language arts, mathematics, science and social studies) may be counted toward this requirement of academic eligibility.
4.) If you are beginning 9th grade, you must have been promoted at the close of the previous school year.
5.) You must be making satisfactory progress toward graduation as determined by your local school’s policies.
6.) Do not drop courses without first consulting with your school principal, athletic administrator, or counselor to determine whether it will affect your eligibility.
7.) Zero Hour courses cannot be used toward eligibility requirements.

**Age Limits**

1.) If you reach 19 years of age prior to July 1, you will be ineligible the next school year.
2.) Over-aged 8th graders may move up to the senior high team to have 8 semesters of eligibility.
**All-Star Games**
You may not compete in an all-star game or contest before you complete your eligibility in each high school sport. Participation in an all-star game or contest before ending your high school eligibility will result in you becoming ineligible to participate in any high school sport.

**Amateur & Awards Standards**
1.) After entering a member school, you will become ineligible in the sport concerned if you receive cash for participating in an athletic contest.
2.) You may accept awards, which are symbolic in nature, such as medals, ribbons, trophies, plaques, etc., for participating in a school athletic program.
3.) You may accept awards which are merchandise, and such awards shall not exceed $100 in the suggested manufacturer’s retail price.

**Citizenship**
Be a good, creditable citizen. Refer to the Good Citizen Policy on Page 23.

**College Auditions/Tryouts**
You may participate in a college tryout, audition, or evaluation event in a specific sport, outside the school season of the sport concerned.

**Entering School**
You must enter school within the first 11 days of the semester in order to be eligible.

**Graduated Students**
You will be ineligible to play after graduation from high school.

**Non-school Competitions**
1.) You may not practice for or participate with a non-school team or in any organized non-school athletic competition and for your school team in the same sport during the same season. (Swimming is the only exception to this rule.)
2.) You may participate on a school team and a non-school team in different sports during the same season; however, you may not practice for non-school team or participate in organized non-school athletic competition on the same day that you practice with or participate for the school team without prior approval of the school administrator.
3.) You must receive approval in advance from your school principal in order to miss school time to practice for, travel to, or compete in organized non-school competition.
4.) You may not play at any time on an organized non-school basketball, football, or volleyball team made up only of members of your school team unless: a) the teams are nontraditional as defined in 235.2-b with limits to out of season; or b) during the summer months when there is no limit on team rosters/lineups.
5.) Before you join a non-school team or enter any non-school competitive athletic event, the athletic administrator should be consulted to make certain these standards are met.

**Participation Limits**
1.) You are eligible to participate in any sport for a maximum of four seasons.
2.) Eligibility to participate in high school activities begins when you first enter 9th grade and lasts for the next eight consecutive semesters (four years).

**Physical Exams & Insurance**
1.) The school shall require of each student participating in athletics a certificate of an issued physical signed and authorized by a physician, advanced nurse practitioner in written collaborative practice with a physician, or a certified physician’s assistant in collaboration with a sponsoring physician stating that the individual is physically able to participate in athletic practices and contests of his/her school. A student shall not be permitted to practice or compete for a school until a complete, signed certificate is on file at the school. The medical certificate is valid for the purpose of this rule if issued on or after July 1st of the previous school year.
2.) A student shall not be permitted to practice or compete for a school until it has verification that he or she has basic athletic insurance coverage.

**Sportsmanship**
1.) If you should commit an unsportsmanlike act while participating in an event, you could become ineligible.
2.) If your conduct as a spectator is found to be unsportsmanlike, you could be barred from attending any further high school athletic contests.
3.) The unsportsmanlike conduct of any spectator - regardless of age - could cause that spectator to be barred from attending school athletic contests.
Sports Camps and Clinics
1.) You may attend a specialized summer athletic camp(s) or clinic(s) where you receive instruction or coaching from a member of your school’s coaching staff for a maximum of two calendar weeks in any one sport.
2.) You may attend a non-school sponsored summer specialized sports camp(s) or group instruction for as long as you wish where you do not receive instruction or coaching from a member of your school’s coaching staff.
3.) Before attending any specialized athletic camp(s)/clinic(s) or group instruction, you should consult with your school athletic administrator to make sure it meets MSHSAA criteria.

Transferring Schools
1.) If you transfer schools and your parents do not move in to the district of your new school, you will be ineligible for 365 days unless you meet one of the exceptions listed in the MSHSAA Residence and Transfer Rules.
2.) If you move with your parents to your new school district, you will be eligible at the new school provided you were eligible in all other respects at your former school.
3.) You and your parents must move to the new residence at the same time.
4.) Always check with the Athletic Director before you transfer to determine whether it will affect your eligibility.

Transfer for Athletic Reasons
You shall become ineligible for 365 days if you transfer to another school for athletic reason.

Website/Hotline
Athletic event info may be found by dialing the Activities Hotline at 636-733-4148. Information is updated daily. An activities website is linked to the Lafayette homepage. It contains a complete schedule of school activities.

Student Activity Information
Did you know: over 80 percent of the students at Lafayette participate in some type of school activity?

We believe that the opportunity for participation in a wide variety of student-selected activities is a vital part of the student’s educational experience. Such participation is a privilege that carries with it responsibilities to the school, to the activity, to the student body, to the community, and to the student. These experiences contribute to the development of learning skills and emotional patterns that enable the student to make maximum use of his or her education.

Lafayette’s student activities are considered an integral part of the school’s program of education which provides experiences that will help to develop young men and young women physically, mentally, socially, and emotionally. For information regarding Lafayette High School’s activities and athletics, visit the webpage at http://www.rsdmo.org/lafayette/athletics/Pages/default.aspx

Academic Requirements
There are no academic requirements for membership in student organizations except for honorary societies such as National Honor Society, Mu Alpha Theta, etc. Athletic team members have certain academic eligibility requirements. Some organizations have academic requirements for officers. For specific information, check with the club sponsor or the Activities Director.

Attendance Requirements
District Policy states that all students who represent the school in activities must attend school for the full day of classes in order to participate. They must be in regular full day attendance the day the activity is scheduled unless the activity is in another city and it is necessary that the student be absent or unless the activity is scheduled on a day when school is not in session. A full day of school is defined as being in school before the first period ends. If a student missed class(es) without being excused by an administrator, the student shall not be considered eligible on that date. An unexcused absence will prevent the student from competing that particular day, and it will prevent the student from competing until a full day of classes has been attended. Any question regarding missing any part of the school day and eligibility should be directed to the Activities Director prior to the absence. At the close of school on the day of an activity, the sponsor/coach shall certify to the Principal that all those who will represent the school have been in attendance all day. The policy also applies to practice sessions. Coaches and sponsors shall advise participants of this policy. The only exception to the above policy would be absences due to a doctor or dental appointment or administrative approval. A written excuse from the doctor on letterhead stationary or an appointment card will be expected upon the student's arrival to school.
Requirements for Forming a New Organization
A satisfactory number of students must have a definite interest in the organization and become charter members. If the number of active members reaches an unsatisfactory level at any time, the organization can be terminated. A faculty member (or members) approved by the Principal and/or Activities Director must serve as the sponsor. The purpose of the organization must be of such nature that it will contribute to the general objectives of the school. These purposes must be set forth in writing. Each club must have an updated copy of its constitution on file with the Activities Director.

School Dances & Activities
Dances are limited to students enrolled at LHS. Students may bring one guest provided the name of the guest is recorded when the ticket is purchased. LHS graduates in good standing are welcome.

Once a student leaves a dance, he/she may not return. No tickets will be sold at the door for school dances. All tickets must be purchased in advance by the date advertised. No tickets will be sold to students with outstanding fines or fees. If a student is under the influence of drugs or alcohol at a school dance, or any other school-sponsored event, his/her parents will be called. School policy relative to drug/alcohol abuse will be enforced. Students under suspension or who have been expelled from LHS are not permitted to attend class or other school-sponsored activities.

Website/Hotline
Athletic event info may be found by dialing the Activities Hotline at 636-733-4148. Information is updated daily. An activities website is linked to the Lafayette homepage. It contains a complete schedule of school activities.
LHS – Basement & First Floor