



PORTAL LOGON - PARENT

If you have not acquired a Portal Activation Key and created a Portal account, skip this section and move to page 2 of this user guide – Create an Infinite Campus Account.

Log On or Request Assistance

1. **UserName:** enter the alphanumeric user name that was selected when you created your Portal account.
2. **Password:** enter the password (minimum 8 characters) that was created at the same time as the User Name.
3. Click the **Log In** button.
4. To **request assistance**, a password reset, acquire a forgotten user name or reset a disabled account, send an email message to: portalhelp@rsdmo.org

Rockwood R-VI

Parent Username

Password

Log In

[Forgot Password?](#) [Forgot Username?](#) [Help](#)

[Log In to Campus Student](#)

or

[New User?](#)

Create an Infinite Campus Portal Account

The first step in the process is to enroll your child through either the Online Enrollment Application or complete a paper enrollment application at your student's school office. Once your enrollment has been processed, you will be provided with an **Infinite Campus Portal Activation Key**, enabling you to take the following steps to create a Portal account from a desktop or a laptop (will not work on a tablet or smartphone).

1. Go to the **Rockwood website** <https://www.rsdmo.org>; click the Infinite Campus icon from the Quick Links on the page.



2. Click the **Campus Portal for Parents** link under Infinite Campus Portal Links.

INFINITE CAMPUS PORTAL LINKS

Campus Portal for Parents 

Campus Portal for Student

Campus Portal for Staff

3. Select **New User?** link.

Rockwood R-VI

Parent Username


Password

Log In

[Forgot Password?](#) [Forgot Username?](#) [Help](#)

[Log In to Campus Student](#)

OR

 [New User?](#)

4. Enter the **Portal Activation Key**. (NOTE: You cannot copy and paste the activation key. You have to type it in.) Click the **Submit** button.

New User?

Activate your Campus Parent account by entering the activation key sent to you by your district.

If you do not have an activation key, please contact your district to obtain one.

Activation Key *

Submit

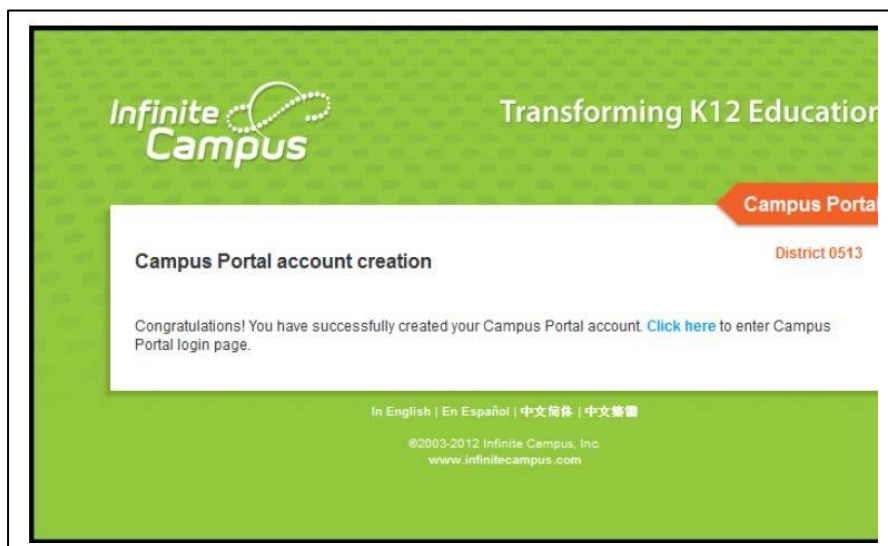
[Back to Login](#)

5. Enter an alphanumeric **User Name**. *(one that contains both letters and numbers)*
6. Enter an alphanumeric **Password** that is at least 8 characters long.
7. Re-enter the password in the **Verify Password** field.
8. Click the **Create Account** button.



The screenshot shows the Infinite Campus account creation interface. At the top left is the Infinite Campus logo, and at the top right is the tagline "Transforming K12 Education®". Below this is a white box containing the form. The form title is "Campus Portal account creation successful!" with "District 0513" to its right. A welcome message reads: "Welcome Camilla New Parent, you are now ready to create your Campus Portal account. You must enter a user name and password that you will use to access Campus Portal in the future." The form includes three input fields: "Username", "Password", and "Verify Password". The "Password" field has a green progress bar next to it labeled "100%". Below the fields is a "Create Account" button. Three blue arrows point to the Username, Password, and Verify Password fields. At the bottom of the white box, there are language options: "In English | En Español | 中文简体 | 中文繁體" and copyright information: "©2003-2012 Infinite Campus, Inc. www.infinitecampus.com".

9. Successful creation of a user name and password will generate a confirmation message. Select the "**click here**" link to go to the Campus Portal login page.



The screenshot shows the confirmation message on the Infinite Campus account creation page. At the top left is the Infinite Campus logo, and at the top right is the tagline "Transforming K12 Education". Below this is a white box containing the confirmation message. The message title is "Campus Portal account creation" with "District 0513" to its right. The message reads: "Congratulations! You have successfully created your Campus Portal account. [Click here](#) to enter Campus Portal login page." At the bottom of the white box, there are language options: "In English | En Español | 中文简体 | 中文繁體" and copyright information: "©2003-2012 Infinite Campus, Inc. www.infinitecampus.com".

10. Enter the newly created **User Name** and **Password**.
11. Click the **Sign In** button.

Rockwood R-VI

Parent Username

Password

Log In

[Forgot Password?](#) [Forgot Username?](#) [Help](#)

[Log In to Campus Student](#)

[New User?](#)

After signing into your Portal Account for the first time, you will be prompted to set up a recovery email account.

Account Settings – Set Recovery Email – New Users

All users logging into Campus for the first time are prompted to enter a recovery email.

Account Settings

Set Recovery Email

Please enter the email address that can be used to help you login if you forget your username or password. An email will be sent to verify your new recovery email.

Recovery Email

Save Changes

Please enter your current password to authorize this change.

*Current Password