

**Birthday parties...**

**And carpool...**

**And playdates!**

**OH MY!!**

Update your information in  
**MEMBERSHIP TOOLKIT**

to ensure you can be reached when  
it comes to connecting with friends!

**Flip the page to learn more!**

# MEMBERSHIP TOOLKIT

Membership Toolkit (MTK) is Babler PTO's portal for School Directory, Volunteer Sign Ups, PTO Store, Communications and much, much more!

## New Families

(without existing MTK accounts)

- Go to <https://bablerpto.membershiptoolkit.com> using your desktop browser.
- Select "Create Account" and fill in the name, email, and password information.
- Click "verify my email" and then check your email for a link to complete the process. If you do not receive the email, check your spam or junk folders. *This link expires in 2 hours.*
- Once you have verified your email address, log back in and finish the registration process.
- Once the Primary Account is set up, the Primary User can "invite" other email addresses to access his/her account. This allows the Secondary User to have their own login information, but still have access to the family account.

## ALREADY A MEMBER? CONFIRM YOUR INFO!

## Returning Families

(with existing MTK accounts at Babler, RVMS or LHS)

- Go to <https://bablerpto.membershiptoolkit.com> using the desktop browser or free app.
- Enter your existing email and password to login. If you have forgotten your password, simply reset it using the "I forgot my password" link. Do not create a new account.

## All Families

- Under "Parent and Student Information", complete the "Family Information" and "Directory Publish Preferences" sections.
- Then sign up to volunteer, visit the online store, and donate to Blues Club!

**Remember:** With a Blue's Club donation of \$30 or more, you will receive access to the online student directory through MTK! It's never too late to join the Blue's Club!

Donate using MTK, OR mail a check (payable to "Babler PTO") to the office.

Once payment is received, directory access will be granted so that you can view contact information for others in the directory.

Open your camera app  
and point it here  
to visit the MTK website.



## Questions?

Please contact [BablerPTO@gmail.com](mailto:BablerPTO@gmail.com) or [BablerBuzzBook@gmail.com](mailto:BablerBuzzBook@gmail.com).